

Template for Third Party Intermediary 'TPI' letter of authority

To Welsh Water,

I hereby authorise [*name of third party intermediary*] at [*authorised person's full address*] who can be contacted on [*contact number*] or [*contact email*] to carry out the following activities on my/our behalf for account number(s): [*account number(s)*]

Please tick relevant boxes:

Activity	Confirmation of authority	Confirmation of authority with restrictions
Request and receive current and historical information relating to premises registered in my/our name including, without limitation: consumption history, meter details		
Request and receive current and historical information relating to premises registered in my/our name including, without limitation: my/our billing, tariff and debt information		
Agree changes to my water supply and/or sewerage services arrangements including, without limitation: adjustments to bill amounts, refunds or changes to payment methods		
Receive bills and make payment		
Other (please specify)		

This Letter of Authority shall remain valid until [*insert date*] unless I/we tell you otherwise in writing.

From: [*Start date*]

Signed: [*signature*]

Date: [*date signed*]

Full name: [*printed full name*]